

Generic Open Call for Expression of Interest

The purpose of this General Call for Expression of Interest is to identify eligible Civil Society Organisations for prospective partnerships supporting the delivery of the Government of the Republic of Moldova - UNICEF Country Program of Cooperation 2018-2022. Eligible Civil Society Organisations (CSOs) are invited to submit proposals for partnership highlighting their relevant capacities, expertise, skills and ability to support the delivery of sought results for children as outlined in the UNICEF 2018-2022 Country Programme Document and in section 1.3 below.

Organisations that wish to participate in this General Call for Expression of Interest are requested to send or deliver their submission in a sealed envelope clearly marked “CSO General Call for Expression of Interest” at the following address:

UNICEF Moldova
131, “31 August 1989” Str.,
Chisinau, MD 2012, Republic of Moldova

not later than 09 April 2018.

Applications must be submitted in English.

Any requests for additional information should be addressed in writing by 2 April 2018 at the latest to Adrian Ermurache, e-mail: aermurache@unicef.org. UNICEF responses to any queries or clarification requests will be made available to all online on the UN.md Tenders webpage, before the deadline for submission of applications.

Applications will be assessed by an evaluation committee to identify CSOs that have the mandate, capacities and comparative advantage to support achievement of results for children using criteria outlined in section 3 below. It should be noted that participation in this General Call for Expression of Interest does not guarantee the CSO will be ultimately selected for partnership with UNICEF. Selected NGOs will be invited to review and finalise partnership agreements in accordance with criteria outlined in section 3.4 below and applicable policy and procedures on partnership with CSOs.

Applicant CSOs will be informed of the outcome of their submissions by communication sent out to the email/ postal address that is indicated in the CSO submission.

Section 1: Background

1.1 UNICEF mandate	UNICEF is the agency of the United Nations mandated to advocate for the protection of children's rights, to help meet their basic needs and to expand their opportunities to reach their full potential.
1.2 UNICEF Programme of Cooperation [or Humanitarian Response Plan] in [Country]	In Moldova, UNICEF works with the government and other partners to ensure that by 2022 all children in Moldova, especially the most vulnerable, enjoy their right to education, health, an adequate standard of living, and participation within a child-friendly legal environment, and are protected from abandonment, neglect, discrimination, exploitation and violence. Further information on the programme can be found on http://unicef.org
1.3 Specific results	Within this framework and as set out in 2018-2019 Work Plans signed between UNICEF and the Government of Moldova, prospective CSO partners, should demonstrate their ability to support the successful delivery of the following results for children:

Result Area 1: Preventing family separation and addressing violence against children

Applicants should demonstrate experience in delivering programs focused on:

- Ensuring a safe and nurturing environment for children through prevention of early childhood family separation and promoting family-type care services. An asset will be a demonstrated experience in working with children with disabilities and children under 3 years of age.
- Build capacities and work with cross-sectoral teams of professionals from various sectors to address violence against children at homes, at schools and in society with focus on prevention. Demonstrated experience in working on prevention and protection of children from abuse, neglect, exploitation and trafficking, including developing and implementing positive parenting programs, is considered a strong asset.
- Work with communities to address social norms aiming to prevent all forms of violence against children, including setting up viable reporting mechanisms. Experience in developing and implementing communication for behaviour change programs is an asset.

Result Area 2: Justice for children

Applicants should demonstrate experience in delivering programs focused on:

- Promoting equitable access to justice for children in conflict with law by implementing prevention, diversion and social reintegration programmes;
- Strengthen the capacity of the justice system and make it sensitive to the needs of children victims and witnesses of crimes. Experience in developing and implementing successful social rehabilitation programs for children victims and witnesses of crimes is an asset.

Result Area 3: Quality, inclusive education

Applicants should demonstrate experience in delivering programs focused on:

- Developing and implementing inclusive education programs ensuring access to preschool and school and quality learning outcomes for most vulnerable and excluded children. Demonstrated experience in working on and supporting the development and /or revision of policy and regulatory framework and experience in implementing innovative models is an asset.
- Supporting local level stakeholders in implementing quality education programs. Specific expertise in strengthening capacities at local level in applying child friendly school standards, developing innovative models to address drop-out and absenteeism and working in improving the classroom assessment system will be considered strong asset.
- Projects supporting and promoting participation of children and adolescents in school governance.

Result Area 4: Quality mother, child and adolescents' health

Applicants should demonstrate experience in delivering programs focused on:

- Strengthening health systems' capacity to provide quality maternal and newborn, child and adolescent' health services, including outreach and advising caregivers to support child care, growth and development;
- Empowering adolescents, especially most vulnerable and excluded groups, to adopt healthy life-style and demand appropriate services.

Result Area 5: Strengthening capacities of central and local public authorities to deliver integrated services for children

Applicants should demonstrate experience in delivering programs focused on:

- Strengthening capacities of stakeholders on public financing for children with focus on financing child related social services based on child needs.
- Supporting the strengthened implementation of national social protection measures, including social protection floors.
- Strengthening national capacities to address child poverty.
- Strengthening the delivery of the national social protection systems addressing needs of households with children
- Delivering of innovative programs modelling community based integrated services for children. Experience in developing and implementing integrated Early Childhood Development services at local level, including developing and implementing positive parenting programs, is a strong asset.

Result Area 6: Adolescents' empowerment and participation

Applicants should demonstrate experience in delivering programs focused on:

- Mobilising and engaging large networks of adolescents and promote their participation in decision making. Experience in supporting stakeholders, especially at local level in advancing the implementation of Youth policies is considered a strong asset.
- Working with national and local level stakeholders in advocating for and advancing adolescents and youth rights, including experience in working on and supporting the development and /or revision of policy and regulatory framework, build capacities on budgeting for adolescents' services and experience in implementing innovative models for youth participation in decision making is an asset.
- Working with and building capacities of Youth Centres to deliver comprehensive services to adolescents as per national legislation
- Building capacities of adolescents and youth for school to labour market transition, including provision of skill training, support entrepreneurship initiatives and alike.

Result Area 7: Advocacy and evidence for child rights

Applicants should demonstrate experience in delivering programs focused on:

- Building capacities of media to report actively and ethically on child rights.
- Mobilise private partnerships and build corporate social responsibilities of private sector
- Develop and implement innovative models for collecting disaggregated data on children, including developing analytical tools and in using modern technologies and methods in data collection. Experience in building capacities of stakeholders on data collection analysis and use in planning is considered and asset.

Result Area 8: Protect the rights and deliver equitable services to children in emergencies and promote social cohesion

Applicants should demonstrate experience in delivering programs focused on:

- Experience in engaging and successfully delivering support to children in emergency situations following impacts of natural hazards and/or in situation of fragility

	<ul style="list-style-type: none"> - Build capacities of children and adolescents, raise awareness and empower stakeholders to build social cohesion - Raise awareness and engage children and adolescents in local actions addressing projected climate change impacts <p>Applicant can submit only one full application supported by one comprehensive program proposal outlining clearly the capacities and skills to deliver programs for each specific result area. One CSO applicant can submit a proposal for action in minimum 1 and maximum 3 result areas.</p>
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Section 2: Application requirements and timelines

2.1 Documentation required for the submission	<p>The expression of interest shall include the following documentation:</p> <ul style="list-style-type: none"> • Copy of CSO registration in country of origin • Copy of CSO registration in Moldova • Attachment I - Partner Declaration signed by authorised official • Attachment II - NGO Identification and Profile signed by authorised official • Attachment III - Programme Proposal and/or Programme document(s). A maximum of 1 proposal may be submitted by the same CSO, covering minimum 1 and a maximum of 3 Result Areas per CSO applicant. 	
2.1 Indicative timelines	Call for Expression of Interest issue date	9 March 2018
	Deadline for submissions of CSO proposals	9 April 2018
	Deadline for requests of additional information/ clarifications	2 April 2018
	Review of CSO submissions	23 April 2018
	Notification of results communicated to CSO	27 April 2018

Section 3: Process and timelines

3.1 Review & evaluation of CSO submissions	<p>CSO submissions are assessed by the Partnership Review Committee in consultation with technical specialists, using criteria outlined in section 3.2 and 3.3 below. Only CSO submissions which comply with the requirements of the eligibility and exclusion criteria will be eligible for further evaluation. Results from the review will be used for purposes of mapping and selection of CSOs in relation to the specific results outlined in section 1.3 above. It should be noted that participation to this Call for Expression of Interest however does not guarantee CSOs will be ultimately selected for a partnership agreement with UNICEF. UNICEF reserves the right to invite selected partners to review and finalise proposals for partnerships in line with criteria outlined in section 3.4 below and in accordance with applicable policy and procedures on partnership with CSOs.</p>	
3.2 Eligibility & exclusion criteria	<ul style="list-style-type: none"> • Eligibility criteria: CSO must: <ul style="list-style-type: none"> a) be registered in country of origin; b) not be an entity named on any of the UN Security Council targeted sanction lists. • Exclusion criteria CSO submission which: <ul style="list-style-type: none"> a) are not sent in sealed envelopes; b) are not sent or delivered by hand to the UNICEF office before the specified deadline; 	

	<p>c) do not include all required documents duly completed and signed or do not comply with specifications set in this Call for Expression of Interest;</p> <p>d) are not submitted in English;</p> <p>will be excluded from the selection process.</p>						
3.3 Selection criteria	<p>UNICEF office will review evidence provided by the CSO submission and assess applications based on the following criteria:</p>						
	<table border="1"> <tr> <td> <p>Proposal relevance, quality and coherence (60%)</p> </td> <td> <p>Includes review of the proposed programme:</p> <ul style="list-style-type: none"> • Relevance of the proposal to achieving expected results; • Clarity of activities and expected results; • Innovative approach; • Sustainability of intervention; </td> </tr> <tr> <td> <p>Institutional capacity and sustainability (30%)</p> </td> <td> <p>Includes a review of the CSO:</p> <ul style="list-style-type: none"> • Expertise and experience in the sector/result area; • Local experience, presence and community relations; • Management ability; • Experience working with UN/UNICEF • Experience in working with government at central and local level </td> </tr> <tr> <td> <p>Other [as defined by Office] (10%).</p> </td> <td> <p>Includes a review of:</p> <ul style="list-style-type: none"> • Proven record of delivering programs for children and adolescents, including building capacities • Replicability/scalability of proposed approach; • Access/security considerations; </td> </tr> </table>	<p>Proposal relevance, quality and coherence (60%)</p>	<p>Includes review of the proposed programme:</p> <ul style="list-style-type: none"> • Relevance of the proposal to achieving expected results; • Clarity of activities and expected results; • Innovative approach; • Sustainability of intervention; 	<p>Institutional capacity and sustainability (30%)</p>	<p>Includes a review of the CSO:</p> <ul style="list-style-type: none"> • Expertise and experience in the sector/result area; • Local experience, presence and community relations; • Management ability; • Experience working with UN/UNICEF • Experience in working with government at central and local level 	<p>Other [as defined by Office] (10%).</p>	<p>Includes a review of:</p> <ul style="list-style-type: none"> • Proven record of delivering programs for children and adolescents, including building capacities • Replicability/scalability of proposed approach; • Access/security considerations;
	<p>Proposal relevance, quality and coherence (60%)</p>	<p>Includes review of the proposed programme:</p> <ul style="list-style-type: none"> • Relevance of the proposal to achieving expected results; • Clarity of activities and expected results; • Innovative approach; • Sustainability of intervention; 					
<p>Institutional capacity and sustainability (30%)</p>	<p>Includes a review of the CSO:</p> <ul style="list-style-type: none"> • Expertise and experience in the sector/result area; • Local experience, presence and community relations; • Management ability; • Experience working with UN/UNICEF • Experience in working with government at central and local level 						
<p>Other [as defined by Office] (10%).</p>	<p>Includes a review of:</p> <ul style="list-style-type: none"> • Proven record of delivering programs for children and adolescents, including building capacities • Replicability/scalability of proposed approach; • Access/security considerations; 						
3.4 Prospective partnership agreement	<p>All applicants will be informed of the outcome of their submissions by communication sent out to the email/ postal address that is indicated in the CSO submission.</p> <p>Applicants whose proposals are assessed as having a specific comparative advantage to achieve results for children outlined in 1.3 above may be invited to jointly review and finalise the partnership agreement based on the following criteria:</p> <ul style="list-style-type: none"> • Prioritisation of proposed intervention in line with the work plan; • Availability of funding to support proposed intervention; • Complementarity or proposed action with ongoing interventions; <p>Upon finalisation at technical level, the proposal for partnership will be submitted to the Representative for review and approval. It should be noted however that the Representative has the final authority to approve or reject any proposed partnership agreement on behalf of UNICEF.</p>						

Attachment I – Partner Declaration (to be completed by CSO Applicant)

The purpose of this declaration is to determine whether a prospective partner is committed to UNICEF values and principles.

Information provided in this form will be used to inform the review and evaluation of CSO submissions as outlined in the Call for Expression of Interest under section 3.

Partner Declaration		
Name of organisation: _____		
Partner	Yes	No
By answering yes, the organization confirms that neither the organisation nor any of its members is mentioned on any of the United Nations Security Council targeted sanctions lists http://www.un.org/sc/committees/list_compend.shtml		
By answering yes, the organization confirms that it is committed to the core values of the UN, the Convention on the Rights of the Child (CRC), the Convention on the Elimination of All Forms of Discrimination Against Women (CEDAW) and the Convention on the Rights of Persons with Disabilities (CRPD). http://www.unicef.org/crc/ http://www.ohchr.org/EN/ProfessionalInterest/Pages/CERD.aspx http://www.un.org/disabilities/convention/conventionfull.shtml		
Does the organisation have an Annual Report that is publicly available? Attach the latest report or provide URL		
Does the organisation have an annual audit of financial statements? Attach the latest report or provide URL		

I declare, as an official representative of the above-named organization, that the information provided in this declaration and Call for Expression of Interest is complete and accurate, and I understand that it is subject to UNICEF verification.

Signature

Name and title of the duly authorized partner representative

Name of the partner

Date

Attachment II – CSO Identification Profile (to be completed by CSO Applicant)

The purpose of this profile is to provide key contact references to UNICEF Moldova in relation to their mandate, field of work, technical and managerial capacities and comparative advantage in relation to the proposed programme(s).

Information provided in this form will be used to inform the review and evaluation of CSO submissions as outlined in the Call for Expression of Interest under section 3.

Section 1. CSO information		
1.1 Organization information	Organization Name	
	Acronym	
	Category of CSO ¹	
	Address	
	Registration number	(copy of registration to be attached)
	Telephone	
	Website	
1.2 Head of Organisation	Name, Surname	
	Function	
	Email	
	Telephone	
1.3 Contact person (if different from 1.2)	Name, Surname	
	Function	
	Email	
	Telephone	
1.4 Programme Proposal title(s) submitted with Application	<ul style="list-style-type: none"> 	

Section 2. CSO expertise and experience in the sector area	
2.1 CSO mandate, sector area and geographic coverage	<i>Outline the organisation's mandate, field of work and geographic coverage</i>
2.2 Available expertise and specialists	<i>Outline the distinctive technical capacity of the organisation in the sector area</i>
2.3 Key results achieved over the past 5 years	<i>Outline of key results achieved in sector area in recent years, including any recognition received at local / global level for the work in the sector area</i>

¹ Choose between: National NGO (NGO); International NGO (INGO); Academic Institution; Community Based Organisation (CBO); Foundation; Other (please specify).

Section 3. Local experience, presence and community relations	
3.1 Ongoing programmes in sector area	<i>Outline of type / scope of ongoing programmes in the sector area</i>
3.2 Knowledge of the local context	<i>Outline of presence and community relations in the proposed programme location(s)</i>
3.3 Existing networks	<i>Outline of ongoing collaborations with national institutions and local communities in the sector area</i>

Section 4. Management Ability		
4.1 Annual budget	Size of annual budget (previous year, USD)	
	Source of core funds or income	
	Main funding partners/donors	
4.2 Core staff	<i>Outline of number and key functions of core organisation staff</i>	
4.3 Any other information demonstrating financial capacity	<i>E.g. results of previous capacity assessments if available (such as the micro assessment)</i>	

Section 5. Experience of working with UN/ UNICEF				
Programme/project title	Total budget (USD)	Funding UN agency	Year end	Key results achieved
1.				
2.				
3.				

Section 6. Experience of working with other donors and or government at local/central level				
Programme/project title	Total budget (USD)	Funding agency	Year end	Key results achieved
1.				
2.				
3.				

Attachment III – Programme Proposal (to be completed by CSO Applicant)

The purpose of this proposal is to provide an outline of the proposed intervention for which the CSO is proposing to partner with UNICEF. [If the Call for Expression of Interest allows for multiple submissions, the following text may be added: A separate form should be filled for each programme proposal submitted.]

Information provided in this form will be used to inform the review and evaluation of CSO submissions as outlined in the Call for Expression of Interest under section 3.

Section 1. Proposal overview			
1.1 Programme title			
1.2 Results to which the programme contributes	<i>Refer to Section 1.3 of the Call for Expression of Interest</i>		
1.3 Programme duration	<i>Number of months, From MM/YYYY to MM/YYYY</i>		
1.4 Geographical coverage	<i>State/ province, etc.</i>		
1.5 Population focus	<i>Number of beneficiaries / groups</i>		
1.6 Programme Budget	From CSO		%
	From UNICEF		%
	Total		

Section 2. Programme description	
2.1 Rationale/ justification <i>(3 to 5 paragraphs; max 400 words)</i>	<p>“Why” this programme <i>This section outlines the problem statement, the context and the rationale for the Programme:</i></p> <ul style="list-style-type: none"> • <i>Overview of the existing problem, using data (disaggregated) from existing reports; who is affected and what are the barriers/bottlenecks to outcomes for children?</i> • <i>How the problem is linked to national priorities and policies;</i> • <i>The relevance of the Programme in addressing problem identified.</i>
2.2 Expected results <i>(No narrative required)</i>	<p>“What” this programme will achieve <i>The table below defines the programme results framework (results and their link to results defined in the country programme and/or humanitarian response plan; specific indicators, baselines, targets and MOV for each programme output).</i></p>

Result statement	Performance indicator/s	Baseline	Target	Means of Verification ²
Corresponding result from Country programme/ Humanitarian Response Plan ³	- Xxx - Xxx			
Programme Output 1 <i>Service or product resulting from the programme</i>	<i>List each indicator in a separate line</i>			
Programme Output 2				
Programme Output 3				

2.3 Gender, Equity and Sustainability <i>(3 paragraphs; max 250 words)</i>	<i>“How” this programme takes into account gender, equity and sustainability This section briefly mentions the practical measures taken in the programme to address gender, equity and sustainability considerations.</i>
2.4 Partner’s contribution <i>(1 paragraph; max 100 words)</i>	<i>This section briefly outlines the partner specific contribution to the programme (monetary or in-kind)</i>
2.5 Other partners involved <i>(1 paragraph; max 100 words)</i>	<i>“With whom” will this programme works in partnership This section outlines other partners who have a role in programme implementation, including other organisation providing technical and financial support for the programme.</i>
2.6 Additional documentation <i>(1 paragraph; max 100 words)</i>	<i>Additional documentation can be mentioned here for reference.</i>

² The specific sources from which the status of each of the performance indicators can be ascertained. If any data source is a survey or a study which the implementing partner is planning to conduct for this programme, this should be planned and budgeted for in section 3 below (programme workplan and budget).

³ Refer to Section 1.3 of the Call for Expression of Interest. If the programme contributes to more than one result, each should be identified in a separate line, with programme outputs listed below each corresponding result.

