

**UNITED NATIONS CHILDREN'S FUND (UNICEF)
REQUEST FOR EXPRESSION OF INTEREST (REOI) FOR CHILD-FRIENDLY HEARING ROOM
EQUIPMENT**

Date of Request for Expression of Interest (REOI): 08.02.2018

Closing date for receipt of Expression of Interest (EOI): 22.02.2018, 17:00 (GMT+2)

Beneficiary Country: Moldova, Republic of

UNICEF is requesting Expressions of Interest from potential suppliers in preparation for a solicitation exercise for one integrated set of fixed Closed-Circuit Video/Television and Recording equipment. The equipment will be installed in a selected institution in Moldova.

Recording technology records the visual and audio information for abuse evidence gathering and reduces the number of times a child victim recounts the abuse to various criminal justice officials. CCTV technology allows a traumatized victim to provide trial testimony outside the presence of the alleged abuser or other participants to the legal process.

Purpose of the REOI:

The purpose of this REOI to identify suppliers with experience in the supply and installation of an integrated set of fixed CCTV and Recording equipment for a child friendly hearing room, consisting of one interview room (room size 3.4*2.8*2.5 m) and one monitoring room (room size 5.3*3.4*2.5 m).

Please submit your offer(s) as well as the supporting documents (equipment description, references, description of similar jobs completed, etc) to chisinautenders@unicef.org on or before **22.02.2018, 17:00**.

Please note:

- (a) PRICES ARE NOT REQUIRED AT THIS STAGE;**
- (b) Questions about e.g. conformity of the supplier's products will not be entertained at this stage;**
- (c) This REOI does not constitute a solicitation. Submitting an Expression of Interest does not automatically guarantee receipt of the solicitation document when issued;**
- (d) UNICEF reserves the right to require compliance with additional conditions as at when issuing the final solicitation document.**
- (e) UNICEF reserves the right to change or cancel the requirement at any time during the REOI and/or solicitation process.**

A brief description of a generic hearing room and an indicative list of equipment is listed below.

Child Friendly Hearing Room

The Child Friendly Hearing Room is a special room for hearing/interviewing children. The room where the child and professional leading the interview are situated is a cosy and inviting room,

painted in warm, unobtrusive colours. The atmosphere is friendly, there are no external stimuli and the interior setting is arranged so that the child can stay calm and feel safe to freely express his/her thoughts and tell about the incident. The room is equipped with high performance video and sound recording system that allows making video and audio recording to be used later in the proceedings if there is a need, so that in most cases numerous interviews that further traumatize the child are not needed. The equipment shall be connected to a closed-circuit TV (CCTV) linking it with the second room.

The second room (monitoring room) is the room for all other participants in the hearing procedure. Depending on whether the hearing/interview refers to a stage of the justice criminal process or has a civil or administrative nature, the participants that gather in the second room could be: judge, prosecutor, investigating police officer, the child's parents or other participants. They are all able to see and hear the child, but at the same time the child has no visual contact with them and cannot hear them. They can ask questions when possible and permitted in view of the proceedings through the professional leading the hearing/interview who interprets in/adapts it to the child based on the child's age and evolving capacities.

Indicative list of equipment for hearing and monitoring room

Acknowledging that there is no "one size fits all" approach to selecting CCTV and Recording equipment, the following indicative list of items should be considered:

- Software for video recording;
- Licence for software;
- Two professional displays (full HD);
- Two metallic supports for TV;
- One Personal Computer;
- One Video/audio capture card;
- One keyboard;
- One Mouse;
- Two video cameras with output HD (pan/tilt/zoom);
- One Cisco video conference equipment with PC compatibility;
- One Camera control lever;
- One USB foot pedal;
- One USB visual signal (traffic light);
- One Digital DVI switch;
- Two HDMI, DVI Converters to S-Video;
- Three RJ45 Converters Receivers to HDMI;
- Two RJ45 Converters Receivers to HDMI;
- One system media control;
- One 6-channel audio amplifier;
- Two suspended microphones;
- One condenser microphone; (visible or hidden to children)
- Two pairs of headphones;
- Two sound regulators;
- Two sound speakers;
- One uninterruptible power supply;
- One DVD burner to record two original DVD simultaneously;
- Two 100 meters USB extension cords;
- One Full HD monitor;

- *Five extensions with 9 connectors for installation in the surveillance video equipment box;*
- *One metal box for the connection equipment of the video surveillance system;*
- *One cable for audio/video equipment connection.*

The application shall refer to the provision of installation, training on the operation and maintenance services, warranty conditions.

Requirements for vendors:

- proven records of completed similar jobs
- history of successful multimedia installations, in any field, and specifically in the judicial arena
- Level 1 registration with [UNGM](#)